

# WestLaw 建立個人帳號說明

【連結網址】

<https://onepass.westlaw.com/v3/new/register?productid=CBT&bhcp=1>

## 1. 註冊新的 OnePass 帳號

**Product**

Westlaw 

**Registration key**  
Example: 1234567-ABCDE1

 輸入從圖書館取得的"註冊碼"

**Custom label**  
Give this registration key a label to differentiate it from others.

 鍵入學校的英文縮寫 : usc

**Email**

 鍵入 email 位址 : 學校信箱

**Continue**

2. 填寫建立帳密之表格

## OnePass

**Create a New OnePass Account**

Your Westlaw Password/Online ID has been added. Complete the rest of the fields below to create a new OnePass Account.

Do you already have an existing OnePass Account? [Click here to log in and update your account.](#)

**Step 1: Your Information**

Westlaw Password/Online ID: 6440768GHKS [Add/Edit](#)

First Name:  鍵入名字,

Last Name:  鍵入姓

Email Address:  鍵入 email 位址

Confirm Email Address:  再次確認 email 位址

**Step 2: Create OnePass Username and Password**

Create a OnePass username and password to use when accessing any OnePass registered Thomson Reuters product.

OnePass Username:  鍵入學校信箱

OnePass Password:  鍵入自選的 password, 至少 8 個字元, 最多 16 個字元, 並且必須包含至少 3 種以下所列之元素: 大寫字母、小寫字母、數字或特殊符號, 最後在下面的欄位再確認一次密碼

Confirm OnePass Password:

Note: Username and password are case sensitive

**Step 3: Select Security Question**

If you forget your username or password, we will ask you this question:

What was your first car? 當您忘記帳密時, 系統將以您所選擇之安全性問題, 來確認您的身分

Your Answer:

[Create Account and Sign On](#) 最後點選 Create Account, 完成個人帳密的設定

[Return to Westlaw International](#)

3. 再連線至 <http://creditcard.westlaw.com/>

使用自建的 username/password 做登入

Username: 學校信箱

Password: 自己設置的密碼

Client ID: (可輸入任意英文字串, 通常建議輸入這次登入的研究類別)

請勿再輸入最初給的 Westlaw password (7 個或 8 個數字再接著 4 個英文字母),

以免造成帳密輸入錯誤